

OMNI HOTELS®

fort worth

EXHIBIT ORDER FORM

Name of Event: _____ Date of Show: _____

Name of Company: _____

On Site Contact: _____ Phone #: _____

Address: _____

Booth #: _____

Audio Visual

EQUIPMENT	RATE	QTY	DAYS	TOTAL
32" HD LCD TV w/ Stand and DVD/VHS Player	\$285 Per Day			
42" HD LCD TV	\$350 Per Day			
Other Items – call A/V office for details	Call A/V office for details			
TOTAL				\$
21% TAXABLE SERVICE CHARGE				\$
8.25% SALES TAX				\$
TOTAL DUE				\$

EQUIPMENT	RATES PER SHOW	QTY	TOTAL
ELECTRICAL			
IF YOU HAVE ANYTHING THAT WILL BE PLUGGED IN YOU MUST ORDER ELECTRICAL SERVICE	ANYTHING ORDERED ON SITE WILL HAVE A 20% SERVICE CHARGE		
5 amp (if you are powering a laptop or another small object)	\$90		
10 amp (2 laptops, or a laptop and lights, or laptop & TV)	\$110		
20amp (3-4 laptops, lights, or TV etc.)	\$130		
INTERNET			
Internet Wired or Wireless available	\$200 For First Connection \$50 For Each Additional		
SHIPPING CHARGES SEPARATE CHARGE FOR EACH INCOMING AND OUTGOING ITEM	\$5 per box handling fee \$25 per container \$125 per crate or pallet		
TOTAL			
21% TAXABLE SERVICE CHARGE			
8.25% SALES TAX	\$		
TOTAL DUE	\$		

CREDIT CARD INFORMATION

Cardholder Name _____

Cardholder Address _____

Phone Number _____

Card Number _____ Expiration Date _____

Authorized Signature _____ Date _____

Email Address for Receipt: _____

Please Return To:

PSAV OMNI FORT WORTH HOTEL, 1300 Houston Street, Fort Worth, Texas 76102
PHONE: 817-350-4079 FAX: 817.886.4557